

SEND UNTIL 20 MAY 2018

(...)

_____, the ____ of _____ 2018

Subject: General Shareholders' Meeting of TEIXEIRA DUARTE, S.A. of the 26th of May 2018

Dear Sir,

(Full Name of the Shareholder/Company) _____,
with address/head office at _____,
Identification Card/Fiscal Number _____, in its capacity of Shareholder holding
_____ shares of "TEIXEIRA DUARTE, S.A." registered there, hereby informs his purpose to
attend the General Shareholders' Meeting of said Company summoned for the 26th of May 2018 and
requests you to certify the ownership of such shares and send such certification to the Company's
Chairman of the General Shareholders' Meeting, all under the terms and for the purposes of the
applicable provisions of the Law and of the By-Laws and as indicated in the summons for the same
General Shareholders' Meeting.

Yours Faithfully,

(Signature(s))