

SEND UNTIL 22 MAY 2016

General Shareholders' Meeting Chairman of  
TEIXEIRA DUARTE, S.A.  
Lagoas Park, Edifício 2  
2740-265 Porto Salvo

\_\_\_\_\_, the \_\_\_ of \_\_\_\_\_ 2016

**Subject:** General Shareholders' Meeting of the 28<sup>th</sup> of May 2016

Dear Mr. Chairman,

(Full Name of the Shareholder/Company) \_\_\_\_\_  
with address/head office at \_\_\_\_\_,  
Identification Card/Fiscal Number \_\_\_\_\_, in its capacity of Shareholder of "TEIXEIRA  
DUARTE, S.A.", hereby informs his purpose to attend the General Shareholders' Meeting summoned,  
to be held on the 28<sup>th</sup> of May 2016.

I further inform that I have requested / will request the financial intermediary to issue the  
certification concerning the ownership of TEIXEIRA DUARTE, S.A.'s shares, under and for the  
purposes of the applicable legal provisions.

Yours Faithfully,

\_\_\_\_\_  
\_\_\_\_\_

(Signature(s))