

SEND UNTIL 22 MAY 2016

(...)

\_\_\_\_\_, the \_\_\_\_ of \_\_\_\_\_ 2016

**Subject:** General Shareholders' Meeting of TEIXEIRA DUARTE, S.A. of the 28<sup>th</sup> of May 2016

Dear Sir,

(Full Name of the Shareholder/Company) \_\_\_\_\_,  
with address/head office at \_\_\_\_\_,  
Identification Card/Fiscal Number \_\_\_\_\_, in its capacity of Shareholder holding  
\_\_\_\_\_ shares of "TEIXEIRA DUARTE, S.A." registered there, hereby informs his purpose to  
attend the General Shareholders' Meeting of said Company summoned for the 28<sup>th</sup> of May 2016 and  
requests you to certify the ownership of such shares and send such certification to the Company's  
Chairman of the General Shareholders' Meeting, all under the terms and for the purposes of the  
applicable provisions of the Law and of the By-Laws and as indicated in the summons for the same  
General Shareholders' Meeting.

Yours Faithfully,

\_\_\_\_\_

\_\_\_\_\_

(Signature(s))