

(...)

_____, the ___ of _____ 2013

Subject: General Shareholders' Meeting of TEIXEIRA DUARTE, S.A. of the 25th of May 2013

Dear Sir,

(Full Name of the Shareholder/Company) _____
with (address/headquarters office at) _____,
(Identification Card/Fiscal Number) _____, in its capacity of Shareholder holding
_____ shares of "TEIXEIRA DUARTE, S.A." registered there, hereby informs his purpose to
attend the General Shareholders' Meeting of said Company summoned for the 25th of May 2013 and
requests you to certify the ownership of such shares and send such certification to the Company's
Chairman of the General Shareholders' Meeting, all under the terms and for the purposes of the
applicable provisions of the Law and of the By-Laws and as indicated in the summons for the same
General Shareholders' Meeting.

Yours Faithfully,

(Signature(s))