General Shareholders' Meeting Chairman of TEIXEIRA DUARTE, S.A. Lagoas Park, Edifício 2 2740-265 Porto Salvo

(Place and date)

**Subject:** Extraordinary General Shareholders' Meeting of the 19<sup>th</sup> of October 2012.

Dear Sir,

Full Name of the Shareholder/Company)
address),
Identification Card/Fiscal Number), in its capacity of Shareholder of "TEIXEIRA
DUARTE, S.A.", hereby informs his purpose to attend the Extraordinary General Shareholders'
Neeting, to be held on the 19 <sup>th</sup> of October 2012.

I further inform that I have requested / will request the financial intermediary to issue the certification concerning the ownership of TEIXEIRA DUARTE, S.A.'s shares, under and for the purposes of applicable legal provisions.

Yours Faithfully,

(Signature(s))