## (Place and date)

<b>Subject:</b> Annual General Shareholders' Meeting of TEIXEIRA DUARTE, S.A. of the 17 <sup>th</sup> of May 2012
Dear Sir,
(Full Name of the Shareholder/Company)
(Identification Card/Fiscal Number), in its capacity of Shareholder holding shares of TEIXEIRA DUARTE, S.A. registered there, hereby informs his purpose to
attend the Annual General Shareholders' Meeting of said Company summoned for the 17 <sup>th</sup> of May
2012 and requests you to certify the ownership of such shares and send such certification to the
Company's Chairman of the General Shareholders' Meeting, all under the terms and for the purposes
of the applicable provisions of the Law and of the By-Laws and as indicated in the summons for the
same General Shareholders' Meeting.
Yours Faithfully,

(Signature(s))